# ANNUAL RNCS PTSA AUCTION

Please complete this form and return with item to Room Nine Community School or your PTSA contact. Deadline is Friday, March 9th; all forms received after March 9th will be listed in the addendum rather than the catalog.

**Room Nine Community School**
17077 Meridian Avenue North
Shoreline, WA 98155
Contact Phone: 206.393.4180 **Tax ID: 91-1126090**

**PLEASE PRINT & PRESS FIRMLY** **Date:**_____

**DONOR/BUSINESS NAME (for catalog):**_____

**CONTACT NAME (for arrangements):**_____

**DONOR'S ADDRESS:**_____

**CITY/STATE/ZIP:**_____ **E-MAIL:**_____

**DONOR'S SIGNATURE:**_____ **PHONE:**_____

**DONATED ITEM:**_____ **ESTIMATED VALUE: $**_____
(Please use a separate form for each item. May be photocopied) (Items may be bundled, all donors will be acknowledged)

**DETAILED DESCRIPTION** (Include special conditions, size, color, brand, limitations and restrictions. Unless noted otherwise all expiration dates are assumed to be 3/31/13)**:**

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☐ Item Included ☐ Donor Provided Gift Certificate

☐ Item will be delivered to RNCS Office by March 9th ☐ PTSA Will Provide Gift Certificate

PROCURER'S NAME:_____ PROCURER'S PHONE:_____

*Thank you for supporting our auction!*

Copy 1 – Data Entry Copy 2 – Item Tracking Copy 3 – Donor Receipt