ANNUAL RNCS PTSA AUCTION

Please complete this form and return with item to Room Nine Community School or your PTSA contact. Deadline is Friday, March 9th; all forms received after March 9th will be listed in the addendum rather than the catalog.

Room Nine Community School
17077 Meridian Avenue North
Shoreline, WA 98155
Contact Phone: 206.393.4180 **Tax ID: 91-1126090**

PLEASE PRINT & PRESS FIRMLY **Date:**_____

DONOR/BUSINESS NAME (for catalog):_____

CONTACT NAME (for arrangements):_____

DONOR'S ADDRESS:_____

CITY/STATE/ZIP:_____ **E-MAIL:**_____

DONOR'S SIGNATURE:_____ **PHONE:**_____

DONATED ITEM:_____ **ESTIMATED VALUE: $**_____
(Please use a separate form for each item. May be photocopied) (Items may be bundled, all donors will be acknowledged)

DETAILED DESCRIPTION (Include special conditions, size, color, brand, limitations and restrictions. Unless noted otherwise all expiration dates are assumed to be 3/31/13)**:**

_____

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☐ Item Included ☐ Donor Provided Gift Certificate

☐ Item will be delivered to RNCS Office by March 9th ☐ PTSA Will Provide Gift Certificate

PROCURER'S NAME:_____ PROCURER'S PHONE:_____

Thank you for supporting our auction!

Copy 1 – Data Entry Copy 2 – Item Tracking Copy 3 – Donor Receipt